



BSNL

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NATIONAL FEDERATION OF TELECOM EMPLOYEES

BSNL

Regn. No. 4906, Dated 17/09/2001

MS-II, Q.No. 21 & 17, Atul Grover Road, New Delhi-110001

TF-8/7

Dated:-18-10-2022

To,

Shri P.K. Purwar
CMD
BSNL, New Delhi.

Subject:- Sanction of advances to CGMs/PGMs and GMs for purchase of laptops – reg.

Respected Sir,

We are extremely happy to know that the BSNL Corporate office in No.-CIT/11(12)/1/2020-CIT-BSNL-CO-Part (3), dt-07-10-2022, has issued orders to the effect that the CGMs/PGMs and GMs can purchase laptops amounting to Rs. 65, 000/- and 60,000/- but the officers below including non-executive employees have been ignored altogether for the said facility. There are non-executive employees also who need laptops for discharging their duties.

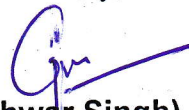
We consider it appropriate to mention for a very long period the sanction of advances for Motor/Scooter, Natural calamity, festival etc have been completely stopped due to financial crunch in the company.

Apart from above a section of employees entitled for uniforms and liveries are also deprived of. The loan facility from banks for purchase of house etc is also discontinued. This be restored or grant of HBA by the BSNL should begin.

We request you to consider the points listed above as presently there is no financial crunch in the PSU. The union look forward for positive action to address the hardships of non-executive employees.

With kindest regards,

Yours sincerely,


(Chandeshwar Singh)
General Secretary

Corporate-IT Cell,
O/o Sr. GM (CIT), R.No.513,
Bharat Sanchar Bhawan
Janpath, New Delhi-110 001
Phone: 011-23351214



भारत संचार निगम लिमिटेड
(भारत सरकार का उपक्रम)
BHARAT SANCHAR NIGAM LIMITED
(A Govt. of India Enterprise)

No: BSNLCO-CIT/11(12)/1/2020-CIT-BSNL-CO-Part (3)

Dated: 07.10.2022

To,

The Chief General Managers
All BSNL Circles / Units.

Subject:-Reimbursement policy for purchase of laptops/notebooks for the CGM/PGM/Sr.GM/GM level officers in BSNL.

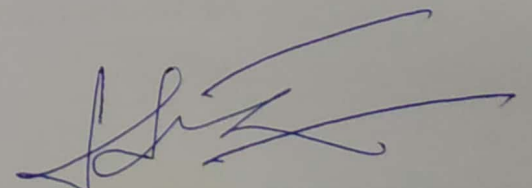
The Management Committee of BSNL Board has accorded approval for the reimbursement policy for purchase of laptops/notebooks for the CGM/PGM/Sr.GM/GM level officers working in BSNL.

1. The detailed provisions of the policy are as follows:-

- 1.1 The CGM/PGM/Sr.GM/GM level officers shall now be permitted to purchase one Laptop/Note Book of their choice once in every four years and claim the reimbursement thereafter in similar way as done in case of mobile hand set in the ERP. The Laptop/Notebook purchased by the officer shall deemed to be procured on behalf of BSNL as the Laptop/Notebook shall be used for official purpose. (The procedure in ERP and instructions shall be issued separately).
- 1.2 The amount of reimbursement shall be limited to Rs.60,000/- plus GST for CGM/PGM level officers and Rs.50,000/- plus GST for Sr.GM/GM level officers or to the actual bill amount plus GST whichever is less. This amount includes operating system, MS office/ software license, End Point Security etc.
- 1.3 The Officers after the purchase shall submit their claim in ERP and submit a print copy of their claim along with original bill/ invoice to the cash section in respective office/unit for reimbursement. The officer needs to submit GST compliant

original invoice. The invoice should be in the name of BSNL and BSNL's GST number & address should be mentioned on it.

- 1.4 BSNL will neither provide any services nor make payment in respect to maintenance /AMC/repair charges etc. for the purchased device and these charges shall be borne by the officer themselves. The officer concerned will be at liberty to get the device insured at their own cost.
- 1.5 The officers can buy Laptop/Note Book of any make/ model/ specifications according to their choice.
- 1.6 The officer, who purchases the device, shall be personally responsible for its safety and security as well as security of data/ information.
- 1.7 The officers cannot claim reimbursement under this policy, if any Laptop/Note Book has already been issued to them from the office.
- 1.8 The officers who have opted for this policy, at the time of leaving the BSNL due to **Transfer, Superannuation, VRS, Deputation etc. or any other reason** shall have the option to retain the purchased Laptop/Note Book. In case of retention, the officer shall deposit the depreciated value of the laptop/ notebook along with the GST thereon in their unit. The depreciation rates shall be 3% per month for initial two years, 6% per month for the third year and 9% per month for the fourth year respectively (Sample calculation sheet in attached). After four years, the laptop can be retained without any cost by the concerned officers.
- 1.9 The officers in case of transfer from the existing office/ BA to any other circle/ BA in BSNL shall be permitted to take the laptop/ notebook to their new place of posting in the other circle/ BA. The asset shall be transferred by the existing BA to the other BA i.e. new place of posting in ERP where the officer has been transferred/posted.
- 1.10 The reimbursement policy of laptops/notebooks shall be implemented in all circles subject to entries are made/recorded in SAP ERP/ESS for the already issued laptop from office to the CGM/PGM/Sr.GM/GM level officers. The certification to that effect will be provided by the concerned CGM of the Circle to CIT section, then the claim



for this reimbursement shall be opened in ERP post receipt of certificate for that circle.

This policy is applicable for BSNL Corporate Office also. This is issued with the approval of the competent authority.

Encl: As above.



(Manoj Kumar)
AGM (CIT)
BSNLCO, New Delhi

Copy to:-

1. PPS to CMD BSNL for kind information please.
2. All the Directors of BSNL Board for kind information please.
3. CVO, BSNL CO for kind information Please.
4. The CGMs/PGMs/Sr.GMs/GMs, BSNL Corporate Office, New Delhi

Amount = 50000 + 18% GST = 59000

month	amount	Dep Rate	Dep amount	Amount after Dep.	month	amount	Dep Rate	Dep amount	Amount after Dep.
1.000	59000.000	3.000	1770.000	57230.000	1.000	70800.000	3.000	2124.000	68676.000
2.000	57230.000	3.000	1716.900	55513.100	2.000	68676.000	3.000	2060.280	66615.720
3.000	55513.100	3.000	1665.393	53847.707	3.000	66615.720	3.000	1998.472	64617.248
4.000	53847.707	3.000	1615.431	52232.276	4.000	64617.248	3.000	1938.517	62678.731
5.000	52232.276	3.000	1566.968	50665.308	5.000	62678.731	3.000	1880.362	60798.369
6.000	50665.308	3.000	1519.959	49145.348	6.000	60798.369	3.000	1823.951	58974.418
7.000	49145.348	3.000	1474.360	47670.988	7.000	58974.418	3.000	1769.233	57205.185
8.000	47670.988	3.000	1430.130	46240.858	8.000	57205.185	3.000	1716.156	55489.030
9.000	46240.858	3.000	1387.226	44853.632	9.000	55489.030	3.000	1664.671	53824.359
10.000	44853.632	3.000	1345.609	43508.023	10.000	53824.359	3.000	1614.731	52209.628
11.000	43508.023	3.000	1305.241	42202.783	11.000	52209.628	3.000	1566.289	50643.339
12.000	42202.783	3.000	1266.083	40936.699	12.000	50643.339	3.000	1519.300	49124.039
13.000	40936.699	3.000	1228.101	39708.598	13.000	49124.039	3.000	1473.721	47650.318
14.000	39708.598	3.000	1191.258	38517.340	14.000	47650.318	3.000	1429.510	46220.808
15.000	38517.340	3.000	1155.520	37361.820	15.000	46220.808	3.000	1386.624	44834.184
16.000	37361.820	3.000	1120.855	36240.966	16.000	44834.184	3.000	1345.026	43489.159
17.000	36240.966	3.000	1087.229	35153.737	17.000	43489.159	3.000	1304.675	42184.484
18.000	35153.737	3.000	1054.612	34099.124	18.000	42184.484	3.000	1265.535	40918.949
19.000	34099.124	3.000	1022.974	33076.151	19.000	40918.949	3.000	1227.568	39691.381
20.000	33076.151	3.000	992.285	32083.866	20.000	39691.381	3.000	1190.741	38500.639
21.000	32083.866	3.000	962.516	31121.350	21.000	38500.639	3.000	1155.019	37345.620
22.000	31121.350	3.000	933.641	30187.710	22.000	37345.620	3.000	1120.369	36225.252
23.000	30187.710	3.000	905.631	29282.078	23.000	36225.252	3.000	1086.758	35138.494
24.000	29282.078	3.000	878.462	28403.616	24.000	35138.494	3.000	1054.155	34084.339
25.000	28403.616	6.000	1704.217	26699.399	25.000	34084.339	6.000	2045.060	32039.279
26.000	26699.399	6.000	1601.964	25097.435	26.000	32039.279	6.000	1922.357	30116.922
27.000	25097.435	6.000	1505.846	23591.589	27.000	30116.922	6.000	1807.015	28309.907
28.000	23591.589	6.000	1415.495	22176.094	28.000	28309.907	6.000	1698.594	26611.312
29.000	22176.094	6.000	1330.566	20845.528	29.000	26611.312	6.000	1596.679	25014.634
30.000	20845.528	6.000	1250.732	19594.796	30.000	25014.634	6.000	1500.878	23513.756
31.000	19594.796	6.000	1175.688	18419.109	31.000	23513.756	6.000	1410.825	22102.930
32.000	18419.109	6.000	1105.147	17313.962	32.000	22102.930	6.000	1326.176	20776.755

Amount = 60000 + 18% GST = 70800

Amperure

33.000	17313.962	6.000	1038.838	16275.124	33.000	20776.755	6.000	1246.605	19530.149
34.000	16275.124	6.000	976.507	15298.617	34.000	19530.149	6.000	1171.809	18358.340
35.000	15298.617	6.000	917.917	14380.700	35.000	18358.340	6.000	1101.500	17256.840
36.000	14380.700	6.000	862.842	13517.858	36.000	17256.840	6.000	1035.410	16221.429
37.000	13517.858	9.000	1216.607	12301.251	37.000	16221.429	9.000	1459.929	14761.501
38.000	12301.251	9.000	1107.113	11194.138	38.000	14761.501	9.000	1328.535	13432.966
39.000	11194.138	9.000	1007.472	10186.666	39.000	13432.966	9.000	1208.967	12223.999
40.000	10186.666	9.000	916.800	9269.866	40.000	12223.999	9.000	1100.160	11123.839
41.000	9269.866	9.000	834.288	8435.578	41.000	11123.839	9.000	1001.146	10122.693
42.000	8435.578	9.000	759.202	7676.376	42.000	10122.693	9.000	911.042	9211.651
43.000	7676.376	9.000	690.874	6985.502	43.000	9211.651	9.000	829.049	8382.602
44.000	6985.502	9.000	628.695	6356.807	44.000	8382.602	9.000	754.434	7628.168
45.000	6356.807	9.000	572.113	5784.694	45.000	7628.168	9.000	686.535	6941.633
46.000	5784.694	9.000	520.622	5264.072	46.000	6941.633	9.000	624.747	6316.886
47.000	5264.072	9.000	473.766	4790.305	47.000	6316.886	9.000	568.520	5748.366
48.000	4790.305	9.000	431.127	4359.178	48.000	5748.366	9.000	517.353	5231.013